



Minutes of the **Swansea Public Services Board**

Remotely via Microsoft Teams

Thursday, 13 July 2023 at 1.30 pm

Present:

Leanne Ahern, Swansea Council
Gareth Borsden, Swansea Council
Eve Davies, South Wales Police
Helen Grey, Natural Resources Wales
Daniel Jones, Police & Crime Commissioners Office
Andrea Lewis, Swansea Council
Alice Puchades, Swansea Bay University Health Board
Gwynfor Thomas, Mid & West Wales Fire & Rescue Authority
Roger Thomas, Mid & West Wales Fire & Rescue Service
Nerissa Vaughan, Swansea Bay University Health Board
Ness Young, Swansea Council

Apologies for Absence

Martyn Evans, Natural Resources Wales
Keith Lloyd, Swansea Bay University Health Board
Martin Nicholls, Swansea Council
Keith Reid, Swansea Bay University Health Board
Karen Stapleton, Swansea Bay University Health Board
Rob Stewart, Swansea Council
Mark Wade, Swansea Council

1 Election of Chair for the Municipal Year 2023-2024.

Resolved that Councillor Andrea Lewis, Swansea Council be elected Chair for the Municipal Year 2023-2024.

Councillor Andrea Lewis, (Chair) Presided

2 Election of Vice Chair for the Municipal Year 2023-2024.

Resolved that Roger Thomas, Mid & West Wales Fire & Rescue Service be elected Vice Chair for the Municipal Year 2023-2024.

3 Disclosures of Personal & Prejudicial Interest.

No declarations were made.

4 Minutes.

Resolved that the Minutes of the Swansea Public Services Board Joint Committee held on 27 April 2023 be approved as a correct record.

5 Public Question Time.

There were no public questions.

6 Update on Public Services Board Action Plan.

Ness Young presented a report that updated the PSB on the development of the 2023-24 action plan and outlined the progress on the steps to date.

She outlined that since the last PSB meeting held on 27th April 2023, the action plan has been finalised and was attached to the circulated report at Appendix A.

Ness Young, Nerissa Vaughan, Roger Thomas and Helen Gray then verbally updated the PSB on the various actions undertaken, desired outcomes that were outlined in the report, along with the milestone dates for achieving the progress on the eight areas identified in the plan, namely

- To support the transformation of Early Year Services in Swansea to provide better support for children to have the best start in life;
- To build on Swansea's 2022 declaration of being a Human Rights City;
- Working towards Swansea's net zero target and nature recovery;
- Making Swansea safer, more cohesive, and prosperous;
- Developing Swansea's Integrated Cultural Offer; (Ness Young to provide the PSB with further detail on action two to clarify if the action was actually RED and if so why)
- To Influence and connect with other governance arrangements across the Swansea Bay region;
- To improve data quality and accessibility across the Swansea Bay region;
- To Develop Swansea PSB performance management arrangements which measure and monitor the PSB's progress

Resolved that the Board

- 1) noted the progress made in quarter 1 of 2023-24.
- 2) agreed to receive an update report on the action plan areas and its progress as a standing item at future PSB meetings.

7 Swansea Public Services Board Terms of Reference.

Ness Young outlined and detailed the revised and updated terms of reference for the PSB following changes made during the last year for review and approval.

She indicated that the diagram contained within the appendix would require some further minor amendments.

Resolved that

- 1) the revised terms of reference be agreed and adopted.
- 2) Ness Young be given delegated authority to amend the diagram contained within the appendix.

8 Future Work Programme.

The Forward Work Programme was noted.

The meeting ended at 2.02 pm

Chair